

# Gatlinburg Sportsman's Club BYLAWS as of March 11, 2021

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Adopted on May 14, 1998 and amended on October 10, 2002, June 13, 2014, February 12, 2015, and March 11, 2021.  
Replaces all previous versions.

## I. MEMBERSHIP

- A. APPLICATION - The membership of the Gatlinburg Sportsman's Club shall be open to all residents, families or businesses of good repute in the United States of America. An application for membership shall submit an application and tender payment of one year's annual dues
- B. CLASSIFICATIONS - Membership in Gatlinburg Sportsman's Club shall conform to one of the following classifications:
  - 1. REGULAR MEMBER - Shall be an individual who has paid his/her annual dues and who is eighteen years of age or older. Membership shall include his/her immediate family, i.e. spouse, and under age children who live at home. Each regular membership shall have one vote.
  - 2. LIFE MEMBER - Shall be given to persons held in high esteem by the club, or who have made an outstanding contribution to the Club. Life membership shall be accorded by recommendation of the Board of Directors and a two-thirds majority vote of the members present at any regularly scheduled meeting. The life member shall pay no dues and shall have one vote.
  - 3. HONORARY MEMBER - May be awarded annually to persons held in high esteem by the club or who have made an outstanding contribution to the Club. Honorary membership shall be accorded by recommendation of the Board of Directors and a two-thirds majority vote of the members present at any regularly scheduled meeting. An individual's honorary membership may be renewed by a two-thirds majority vote of the members present. An honorary member shall be excused from this year's annual dues and shall have no vote.
- C. MEMBERSHIP FEES - Shall consist of Annual Dues. The amount of the annual dues shall be recommended by the Board of Directors and established by a majority vote of the membership at the annual budget meeting. Dues paid to the Club are not refundable in whole or in part.
- D. INITIATION FEES - Shall consist of a onetime fee, charged to new members. The amount of the initiation fee shall be recommended by the Board of Directors and established by a majority vote of the membership. In the event that a member allows his/her membership to lapse, he/she will be considered a new member if ever he/she applies to re-join the Club.
- E. RESIGNATION - Any member may resign at any time by giving written notice to any Club Officer. A member may let his membership lapse by not paying his dues. When dues are not paid, the member's name will be placed in an inactive status file and held there for a period of two years. At this time, the member's name will be dropped from all Club listings.
- F. SUSPENSION OR EXPULSION of any member may occur as follows:
  - 1. Any member may have his membership privileges suspended by a member of the Range Committee for violation of rules and regulations. This suspension shall be temporary and will be reported to the Board of Directors for further action. The Range Committee representative may eject and ban any guest from the premises for violations of the range rules and regulations.
  - 2. A member who has been suspended by the Range committee shall have that suspension reviewed by the Board of Directors at the Board's earliest convenience. The Board of Directors, at its discretion, may reinstate membership privileges or may suspend a member for any period of time up to, but for no more than one year.
  - 3. The Board of Directors may suspend the membership privileges of any member for violation of Club rules and regulations or for misconduct. If the majority of the Board of Directors feels that more serious action is necessary, then the Board of Directors may recommend expulsion of the member in question to the general membership.
  - 4. Any member may be expelled from the Club for cause upon a two-thirds vote of the club members present at any regular meeting or at a special meeting called for that purpose after the following:
    - a. The member subject to such action shall receive a written copy of the charges; a full disclosure of all of the facts relied upon and copies of any affidavits or exhibits, a minimum of fifteen days in advance of the meeting.
    - b. The membership shall receive written notice of the proposed expulsion a minimum of fifteen days in advance of the meeting.
    - c. The member being considered for expulsion shall have opportunity to present his/her defense and make any statements that he/she wishes to the membership.
    - d. The floor shall be open to discussion before a vote is called.
- G. VOTING RIGHTS - All members in good standing shall be entitled to vote at any regular or special club meeting. Unless otherwise stated in these bylaws, a simple majority shall be required for club business and the election of Club Officers and Directors. Secret Ballots will be used for the election of Officers and Directors or for expulsion proceedings
  - 1. ABSENTEE VOTING - Any member who is eligible to vote and is unable to attend the election meeting shall be entitled to vote by absentee ballot. The member shall show proof of membership to a Club Officer who will provide a ballot form to the member. The completed ballot will be sealed in an envelope with the member's name on it. All absentee ballots will be opened and recorded along with the written ballots of the members present at the meeting. Absentee ballots will only be accepted for the election of Officers and Directors.
  - 2. VERIFICATION - When requested, any member shall show proof of membership before being allowed to vote in any election being held by the Club.

## II. OFFICERS AND DIRECTORS

- A. ELIGIBILITY - Any Regular member in good standing shall be eligible to serve as an officer of the Club or as a Director. All Club Directors and Officers may succeed themselves in office.
- B. BOARD OF DIRECTORS
  - 1. ELECTION - The Board of Directors shall consist of nine members. Four of the seats on the Board shall be filled by the President, Vice-President, Secretary and Treasurer. The Club officer's term on the Board shall coincide with the Club Officer's term in office. The four positions expire and are filled at each annual election. The immediate past president of the club shall serve on the Board of Directors and shall have privilege of the floor and the right to vote.
  - 2. MANAGEMENT - The Board of Directors shall manage and operate the club in accordance with the Club Charter and Bylaws.
  - 3. LIMITATIONS - No individual shall server as Officer and Director at the same time. In the event that a Director is elected to Club office, the vacancy shall be filled in accordance with Article II. B. 4. of the Club Bylaws. No one person shall hold more than one seat on the Board of Directors at a time.
  - 4. INTERRUPTION OF TERM - If a director or officer should die, resign, or otherwise be unable to serve the duration of the term in office for any reason, the President shall announce the vacancy at the next regular club meeting. When the vacancy is announced, the president shall call for an election during the following regular club meeting to fill that seat on the Board. The President shall direct that the Club newsletter announce the pending election. Nominations shall be made in accordance with Article IV. B. of the club bylaws. The successor Director or Officer shall serve for only the remainder of the term being vacated.
- C. EXECUTIVE COMMITTEE - The executive Committee shall consist of the Officers of the Club. The Executive Committee shall have general supervision and control of the management and operation of the Club on behalf of the entire Board of Directors and in addition shall:
  - 1. Review all bills on a monthly basis.
  - 2. Appoint all committee Chairmen and supervise Committee activity.

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3. Prepare, with the help of the Finance/Budget Committee, an annual budget for the Club and submit this budget to the Board of Directors for their approval and recommendation to the Membership at the regular August meeting.
4. Prepare and recommend special projects and activities to the Board of Directors.
5. Set the agenda for all meetings of the Club.

## D. INDIVIDUAL CLUB OFFICERS

1. **PRESIDENT** - The President is the Chief Executive Officer of the Club and is the senior representative of the Club whenever necessary. The President shall hold the Chair on the Board of Directors and shall be an ex-officio member of all committees. He/she shall administer and enforce the policies of the Club as set forth by the Club Charter, Bylaws and the Board of Directors. In meetings of the Board of Directors, when the Board is otherwise deadlocked, the President's vote will decide the issue. The normal term of the Office of President is for one year.
2. **VICE-PRESIDENT** - The Vice-President shall perform the duties of president in the absence of the President or at his/her request. When acting as President the Vice-President shall have all the powers and responsibilities of Presidency. The normal term of the office of Vice-President is for one year.
3. **SECRETARY** - The Secretary shall be responsible for recording the proceedings of all meetings of the Club. The secretary shall publish a monthly club newsletter and use the medium to notify the membership of all meetings, referendums, club projects and other issues that may be of interest to the membership. The club Newsletter shall be published monthly, either by direct mailing to the active membership or by posting on the Club's website. The Secretary shall keep and maintain all club records and archives except those that are the province of the Treasurer. The normal term of the Office of Secretary is for one year.
4. **TREASURER** - The Treasurer shall be responsible for all club funds and shall maintain same in such bank or banks as authorized by the Board of Directors, for the payment of all approved bills. The Treasurer will give an accurate account of all financial transactions and render a detailed report with receipts and vouchers at each monthly meeting and an annual report at the August budget meeting. The Treasurer shall be responsible for the issuing of invoices for all dues, fees, and/or other assessments due to the club. The normal term of the Office of Treasurer will be for one year. The Treasurer shall be bonded.

## III. MEETING

- A. **REGULAR CLUB MEETING** - The club will meet on the second Thursday of each month at a time and location chosen by the Board of Directors and announced in the Club's Newsletter during the month prior to the meeting date.
- B. **ANNUAL MEETINGS** - There shall be two annual meetings as follows:
  1. Shall be held at the June regular meeting, and the business shall include the election of Officers and Directors as well as a review of the Club Bylaws with a vote to amend if so determined.
  2. Shall be held at the August regular meeting, and the business shall include approval of annual budgets and approval of projects.
- C. **SPECIAL MEMBERSHIP MEETINGS** - Special meetings may be held by direction of the President, the Executive Committee or the Board of Directors. Notice to the membership of any special meeting shall be placed in the Club Newsletter prior to such meeting by the Club Secretary. The location of the special meeting shall be established by the Executive Committee.
- D. **BOARD OF DIRECTOR'S MEETINGS** - Board meetings shall be held at least four times a year at times and places agreed upon by the Board of Directors. Board meetings will be open to the membership unless the Board agrees to hold a private session. Members who attend Board of Director's meetings may observe, but may not participate unless requested to do so by the Board.
- E. **EXECUTIVE COMMITTEE MEETINGS** - Executive Committee meetings shall be held monthly at times and places agreed upon by the Committee. Executive Committee meetings will be open to the membership unless otherwise directed by the Committee. Members who attend Executive Committee meetings may observe but may not participate unless requested to do so by the Executive Committee.
- F. **QUORUMS** - A quorum of the Executive Committee or the Board of Directors shall consist of a majority of either of those bodies. A quorum of the Regular, Special or Annual meetings shall consist of a majority of those members present.
- G. **PARLIAMENTARY PROCEDURE** - Shall be controlled by Robert's Rules of Order.

## IV. COMMITTEES

- A. **STANDING COMMITTEES** - The Executive Committee may appoint the following Committees: Finance, Hunting, Fishing, Rules, Membership, Safety, Building and Clubhouse and Grounds. No more than one member of the Board of Directors will serve on each of these committees unless they are serving in an ex-officio capacity.
- B. **NOMINATING COMMITTEE** - One Director and two active members shall comprise the committee. The committee shall be formed at the April Meeting. The committee shall propose a slate of candidates for the vacancies which will exist. These nominations shall be concluded and ballots ready by the May meeting. These nominations shall be published in the May Club Newsletter. The committee shall be formed at a regular club meeting. Nominations will be accepted from any club officer or from the floor even up to the time of the election.
- C. **RANGE COMMITTEE** - The Executive Committee shall appoint a manager for each of the ranges on club property. These managers and the Vice-President shall comprise the Range Committee along with any other members that the Executive Committee shall appoint. The Range Committee shall be responsible for the operation of range activities and properties. The committee shall organize, schedule and coordinate all range activities, and shall maintain records of all competitive events. The Committee will be responsible to report all match scores to the appropriate national organizations (NRA, ATA, IHMSA, Civilian Marksmanship, etc.), and deliver all monies received to the Treasurer along with full financial reports on a regular basis.
- D. **LIMITATION OF COMMITTEE AUTHORITY** - No Committee or person shall incur any bills on behalf of the club without prior approval of the Executive Committee, nor shall they act as spokespersons for the club, nor shall they initiate any project or program without the prior approval of the Executive Committee.

V. **TABLE OF ORGANIZATION** - The Board of Directors will create a Table of Organization and post it in the Clubhouse.

VI. **AMENDMENT TO THE CLUB BYLAWS** - The bylaws of this organization may be amended upon a two-thirds vote of the members present after the proposed changes to the Bylaws have been published in the Club Newsletter and notice of a referendum is announced allowing fifteen days for the membership to examine all proposals.

VII. **NOT FOR PROFIT ORGANIZATION** - The corporation shall be organized and operated exclusively for charitable, educational, religious or scientific purposes as an exempt organization under section 501(c)(3) of the Internal Revenue code of 1954 ( or corresponding provisions of any future United States Internal Revenue Law) and shall not carry on any other activities not permitted by these laws.